Which resource should be developed? For example learning video, textbook, worksheet, online course.

Who will learn with this resource? For example “students 4th grade, Bavaria, Germany.”

What prior knowledge is needed?

What should be known afterwards?

Who will use it? For example: teachers and parents of fourth grade students.

In which context? For example: in learning maths.

License of the resource(s)

How to use the resource? See: https://creativecommons.org/choose/

Who should we acknowledge? Attribution of people and organisations?

Format of the resource(s)

Which formats should be supported? For example for a textbook: html, odt or pdf?

Type of resource

Target group

Learning goals

Users

Until when?

License

Attribution (who is named at “BY”?)

Where will be published?

WHEN? WHAT? TOOL(S) WHO?

project plan

partner search

organisation

draft/ materials

quality assurance

layout/ production

publication/ PR

Existing materials

Adapted materials

Metadata

Attribution

Incentives for collaboration

Give credit in the attribution

Give credit within project description

Prepare a printed version for the authors

Distributing the OER

Archiving the OER

What else can be done with the OER?

Partners

Who else do we need?

Mark using colours